

SERPENTINE JARRAHDALÉ

Community Resource Centre

ANNUAL REPORT

2023-2024

SERPENTINE JARRAHDALÉ
COMMUNITY RESOURCE CENTRE

Proudly supported by



Department of
**Primary Industries and
Regional Development**



Contents

Who we are.....	3
What we do.....	4
Chairperson’s Report.....	6
Coordinator’s Report.....	9
Year in Summary.....	12
Government Services.....	13
Economic and Business Development Support.....	14
Social Development Support.....	15
Services and Products.....	16
Building Community Connections.....	17
Our Team.....	18
Our Supporters.....	20
Treasurer’s Report.....	21
Financial Statements.....	22

Who we are

Serpentine Jarrahdale Community Resource Centre

The Serpentine Jarrahdale Community Resource Centre (SJCRC) is located 56 kms southwest of the Perth central business district and 20 kms south of Armadale in the small but fast growing rural/urban township of Mundijong.

The SJCRC is a not-for-profit (NFP) organisation with aims to improve access to government services, business information and development, social interaction within the community, and inclusion and development through courses, workshops and events for the residents of the Shire of Serpentine Jarrahdale as required by our agreement with the Department of Primary Industries and Regional Development (DPIRD).

Our Values

- **Equity, Diversity and Inclusivity** – providing a safe space where all members of our community feel welcomed, valued and respected.
- **Community minded** - ensuring the programs, activities, products and services provided by the SJCRC are responsive to the needs of our diverse community.
- **Collaboration** – sharing our knowledge and resources with community groups and local businesses to foster a cooperative and supportive environment.
- **Professionalism and Integrity** – maintaining accountability and transparency in all our collaborations and interactions while delivering reliable and high-quality services to our community.

Our Vision



To offer a vibrant and relevant community resource for everyone in the Serpentine Jarrahdale Shire that supports social, economic, and environmental development by connecting through active engagement and inclusiveness.

Our Mission



To provide a community focal point delivering access to communication technology and a range of government and business services, including education and training opportunities to the Serpentine Jarrahdale Community.

What we do

Our skilled management committee, staff members and local volunteers deliver a wide range of activities and services which include but are not limited to:



Access to government services

- Access to local and state Government information and services
- Video Conference service
- Information and support service information
- Private Hot Office available for meetings/appointments



Economic and business development support

- Facilitate business development activities, seminars, and initiatives
- Partnership with SJ Food and Farm Alliance
- Partnership with SJ Farmers' Market
- Partnership with Carers WA
- Partnership with Act, Belong Commit
- Partnership with Homelessness we care- Serpentine Jarrahdale
- Information and support for local businesses



Social development support

- Large, carpeted Function Room for hire at commercial and NFP rates
- Private Board Room, video conferencing available
- Information Technology (IT) training room and computer access
- Private Hot Office with printing services
- Commercial kitchen facility with a private alfresco area



Services and products

- Office and administration services
- Publishing and Multimedia conversion
- Be Connected IT courses
- TRANSWA- ticketing and information
- Tourism information, brochures and maps
- Equipment and room hire
- WA National Park passes
- Firewood Collection permits
- Justice of the Peace services
- Second-hand book sale
- Giftshop boasting local arts, crafts and products
- SJ Library Services Van
- Terracycle



Building community connections

- Hosting the SJ Farmers' Market including SJCRC Café
- SJ Seniors Group
- Foodbank Boxes
- Monthly community newsletter and social media connections
- Community Meet and Eat luncheons
- Digital Mentoring and Training
- Weekly Keep Fit classes for seniors
- A variety of social arts, crafts and activity groups
- Engaging activities for local youth and children



Social Game of Scrabble



Our friendly service team are always ready to assist the Community and provide vital resources and services



Boredom Busters operates to engage our local kids and promote volunteerism for future generations



Winners of best dressed for Thank a Volunteer Week Quiz Night

Chairperson's Report

By Merri Harris

In the 2023-24 financial year much has evolved for the staff, the management committee, the volunteers and the SJCRC. We are truly maturing as an organisation, learning new tricks of the trade, growing new skills to manage daily tasks, developing a broader range of management committee skills and growing our contacts within the community.

Our activities ranged from the inaugural "Plastic Free July" event in association with the Shire and the Farmer's Market, learning how to do a gluten-free breakfast, participating in plant swaps and teaching seniors how to remove trip hazards around the home.

In August 2023 we had a significant kitchen renovation that has made life for the cooks and caterers so much easier.

October saw us heavily involved in the first SJ Disability EXPO and then in November the Advance Health Directive session. These are such important community initiatives.

Thanking the Volunteers of the Shire has become a much-appreciated task that we now perform while involving many other volunteer groups and organisations and accumulating funds from multiple sources including a small grant from the State Government. While we take the lead other groups such as SJ Lions, Byford Progress Association, the Farmers Market, and businesses such as Bendigo Bank, PERMAcast and our local MLA, Hugh Jones also contribute. The Byford Districts Community Club does an excellent job of doing the catering and supplying their great facility for the occasion.

In the summer months the SJCRC has become a provider of activities for our youth during the school holidays and the function room becomes an appreciated respite from the heat for the fresh food purveyors at the Farmers Market.

February saw the first of the "Sports Registration Day" opportunities provided during the Farmers Market. There was also a Teal fundraising activity for Ovarian Cancer and the first of a series of activities related to our Waste Sorted Grant program which highlighted how to dispose of Household Hazardous Wastes.

International Women's Day always happens on March 8th and it was followed later in the month by a very popular "Clothes Swap" event as part of the Waste Sorted Grant that saved hundreds of items going to landfill. The Peel Harvey Biosecurity Group also held one of several events highlighting the need to prevent and eliminate the spread of pests, weeds and feral animals. These sessions are always popular and well attended by the residents of our peri-urban community.

April saw the function room packed with about 100 people celebrating the Centenary of the Country Women's Association in Australia. Our local branch really appreciated the support and the help of Rebecca, staff and volunteers of the SJCRC.

Chairperson's Report cont.

A “repair café” held in the function room during a Farmers Market morning also proved to be very popular with multiple requests to “do that again”.

The financial year was rounded out in May and June by composting workshops and other activities as part of the Waste Sorted Grant program. To top off the year we had a very successful Men's Health Week get together that seems to have grown legs and shown some ambition for further activities.

Observers of the SJCRC would have to say that we run varied and very useful programs that meet the needs of our growing community while encouraging volunteer participation and shining a light on the array of amazing skills that exist in the people who call the CRC a part of their network.

Those who have taken the opportunity to view and digest our presented audited financial report will note that our income was about \$50,000 lower in the 2023-24 financial year in comparison to the 2022-23 financial year. This represents the difference in the amount of grant money received, required increases in wages and other necessary costs, and self-funded expenditure on upgrading the kitchen.

Over the past 4 years we have received funding for 2 different trainees, Rebecca Firmstone and Mikaila Lonsdale. These ladies now have gained significant qualifications which will not only help them in their personal career progression but also help our organisation and community. These higher levels of qualifications also mean that they justifiably demand a higher level of income as determined by the wage awards that all CRCs work under. The SJCRC Management Committee is well aware of the demands of employing highly skilled and qualified people and it is a challenge that we will continue to work with as we adjust to meet the needs and demands of the community we serve.

This year we will see significant change in the make-up of the management committee as 4 people make their exit. However, we are pleased to see several people nominated to join the committee. Having to accept the resignations from 4 outstanding management committee members is a bit daunting but on reflection, all I can see is what this wonderful group of women are leaving in their wake.



International Women's Day 2024

Chairperson's Report cont.

Special Thanks and Farewells

Allana Tyler has spent the past few years using her invaluable skills as an accountant and general manager's human resources experience in guiding us to cement the sound financial space that we now occupy. These will be big shoes to fill.....but we know where she lives!

Ann-Marie Lowry brought her legal and multiple years of board experience to our table and has assisted with using the legal eagle eye to peruse legal agreements and the like. We also know where she lives!

Jennifer Kish brought years of connections from her work experiences to our table, a bawdy sense of humour, a laugh that always comes from the belly, and a no-holds-barred ability to raise money for any cause that she saw needed her assistance. Jennifer's methods will now be officially adopted as management committee protocols!

Jennifer Murphy has brought academia, good grammar, and fine presentation skills to the table. She is a skilled and witty presenter who lives the ethos of op-shopping, dressing for success and sharing those attributes to help those in our community. She has always been the one to remind us of the needs of those in the community who require us, as a community resource centre, to step up and lend a hand.

In case you are wondering what life on a management committee might be like I can tell you that with this group of women there was never a dull moment. Our meetings were full of so much laughter that your sides could hurt. There was work to be done and it got done with professionalism and sincerity and joy in the cause. I will miss you all....but I do know where you live!

Another farewell needs to be passed on to **Rebecca Firmstone** as her family makes the move to Dongara. Rebecca bravely stepped up earlier in the year to take on the Centre Coordinator role and has done an excellent job as she has grappled with all the new responsibilities and challenges. Rebecca has set the standard for grant writing, creative thinking about programs, and great initiative in reaching out to community groups. We know that wherever she lands she will be successful and meet the challenges presented. Rebecca has been our CRC trainee leader and has enabled us to learn so much. For that, and much more, we thank her and wish her and the family all the very best.

Upwards and onwards!!



Coordinator's Report

By Rebecca Firmstone

The 2023-24 financial year has been a period of change for the SJCRC. With substantial growth over our previous year and changes to the reporting structure the committee felt it was time to restructure the staffing roles and begin succession planning. In February 2024 I took on the role of Coordinator with Mary Amos adopting a more hands on role with our programs and the cafe. Our commitment to serving the community has been unwavering, and we have made substantial strides in enhancing our services, programs, and community engagement.

Traineeship

In April this year Mikaila Lonsdale successfully completed her Certificate III in Business Administration we quickly retained her as permanent staff offering her a part time position as Project Officer. Mikaila's attention to detail and ability to manage the office administration while maintaining the centre calendar of activities is a vital and efficient addition to our team.

With 2 successful traineeships through the DPIRD Regional Traineeship program we are looking to the future and what a 2025 Trainee may be able to contribute to the centre.

Community Programs and Events

We successfully organised and hosted over 50 local events, including workshops, seminars, and social gatherings. Ran a monthly program of activities and social groups that reduce social isolation and enhance community togetherness, launched new programs aimed at senior support, youth engagement and digital literacy.

Additionally we held 2 major events focusing on developing economic growth in the shire and creating opportunities for local service providers to network and advertise to the greater Serpentine Jarrahdale area. The SJ Disability Expo was such a great success that it evolved into the SJ Carers Network which included aged care providers in October of this year. We also held a winter Sports registration Day which provided community engagement for local sporting clubs to promote their upcoming season.

Partnerships and Collaborations

- Strengthened partnerships with local businesses, government agencies, and non-profit organisations to expand their reach and resources.
- Collaborated with the Shire of Serpentine Jarrahdale on several key initiatives, including the Christmas Street party and environmental sustainability projects.
- Developed new partnerships with Homelessness We Care SJ for outreach services to people in Serpentine Jarrahdale and collaborated for the Beers, Blokes and Banter evening.
- Commenced Advanced Health Directive workshops in collaboration with The Olive Branch which has led into a \$10,000 project with Linkwest and WA Primary Health Alliance (WAPHA)

Coordinator's Report cont.

Volunteers

This year has seen a significant increase in volunteerism at our centre, with 54 people who regularly volunteer within our administration, café, activities and many more at special events. We are very fortunate to live in a community full of amazing volunteers that are so willing to see the SJCRC succeed. We are also proud to be an inclusive workplace with several new opportunities created for volunteering for several residents living with disabilities and health problems.

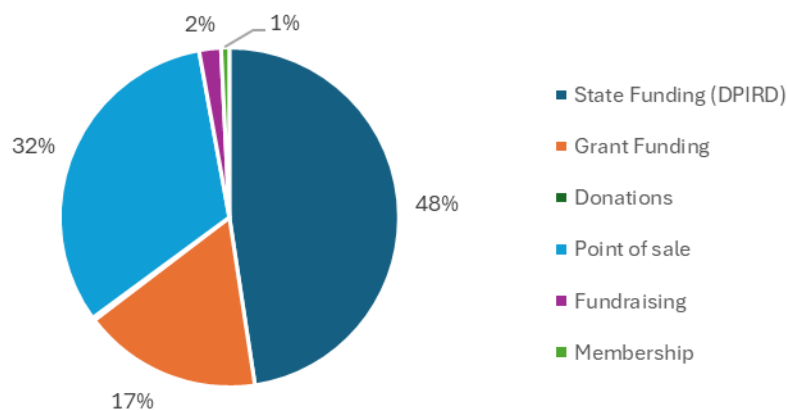
Facility Improvements

- Completed stage 2 of Kitchen renovations with upgrades to our oven and pantry. These upgrades ensure that the CRC's catering opportunities continue to increase.
- Completed electrical and lighting upgrades which included adding lighting and fans to the alfresco area.
- Maintained the centre and ensured the facility remains a versatile area for business and community to use and hire.
- Ensured our IT infrastructure is maintained to support better service delivery and improve user experience.

Financial Performance

- Secured approximately \$44,000 in funding through grants and donations, allowing us to provide our programs and services and celebrate events with our community.
- Introduced paid advertising. Published a very popular 12-page monthly newsletter that we distributed to 14 locations and electronically.
- Fundraised through Cash for Containers have contributed \$3267 this financial year which ensures that we can continue to provide free community activities and has sponsored development of a new website.
- Second-hand book sales continue to be popular with proceeds close to \$1700.
- Venue Hire, with hire of our facilities continuing to grow with the centre earning over \$10,000 in hire fees.

Income Breakdown for 2023-24



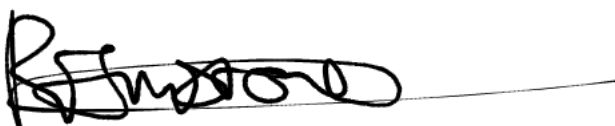
Coordinator's Report cont.

Future Directions

Looking ahead, we aim to:

- Explore partnerships with the Shire of Serpentine Jarrahdale that will benefit both parties within the tourism, community and waste areas.
- Develop our website to its full potential to ensure the SJCRC is promoting to a broader demographic which will increase our facilities revenue.
- Continue to enhance the centre and resources to better serve our community, with a focus on technological upgrades and building aesthetics.
- Collaborate with The Olive Branch we are embarking on further End of Life Planning and Advanced Health Directive workshops with support of the WAPHA and Linkwest.
- Commence an age-friendly program supported by Department of Communities which will see our centre challenge age and gender norms. Grant funding of \$12500 will allow us to provide men's cooking classes, women's power tool sessions and grand carers activity days.
- Create volunteer and employment opportunities for local community members to enhance their work skills and gain experience.

The 2023-24 financial year has been a testament to the resilience and dedication of our committee, staff, volunteers, and community members. Together, we have navigated challenges and celebrated successes, all while staying true to our mission of fostering a connected and thriving community. I am confident that with continued support and collaboration, the SJCRC will continue to grow and make a positive impact in the years to come.



Year in Summary



99

People provided with government and community information



49

Workshops delivered



50+

Overall services we provide our community



12

Successful grants received



4

Local people employed



54

Volunteers engaged



12

Community events held



186

Hot office bookings



20

Collaborations with other community groups



216

One-one-one IT training sessions provided

Government Services

Government Access Point

In line with its role as a community resource and to meet funding requirements, the SJCRC offers access to various Government resources, information, and services.

Our team are skilled in digital literacy to ensure those in the community that require assistance can find help at the centre.



End of life planning and advanced Health Directive workshops with Stuart McLellan from The Olive branch

Videoconferencing Connections

Our Board Room is equipped with video conferencing technology, providing a private environment for seminars, online conferences, and meetings. The well-furnished space accommodates eight people and is available for hire by business and community groups. Perfect for holding committee meetings using Zoom or Teams and is suitable for online training.



Get Online Week

Economic and Business Development Support

As our shire continues to grow the SJCRC is committed to offering a host of training and information sessions to support community and business sectors. Targeted sessions provide information and education which aid in building community resources and resilience.

Our events/activities held over the past 12 months include:

- SJ Disability Expo
- Advanced Health Directive Workshop
- SJ Sports Information/registration day
- SJ interagency meetings
- First aid training
- Food handler training
- Digital literacy training
- NBN workshops
- Waste reduction workshops including the Plastic Free Forum

Tourism Information Hub:

Our foyer is stocked with information on the area, including local maps and brochures. The area is well known for bush walk routes, and a local trail book is available for purchase. We also have maps for the various bridle trails for horse riders and enthusiasts. The SJCRC has established the centre to cater to the growing tourism industry. Providing the only local map showcasing local businesses and tourist destinations and sourcing locally made products to sell within the giftshop.



Social Development Support

The SJCRC's social groups are thriving, with new members continually joining and bringing fresh ideas, opportunities, and engagement. Building relationships is a key aspect of fostering community, as evidenced by the growth of the various activity groups that consider the centre their home.

Established Groups

- Boredom Busters
- Calligraphy
- Connecting Threads Sewing Group
- Digital Tech 101- Digital literacy classes
- Happy Hookers Crochet and Knitting
- Meet and Eat Luncheons
- Seniors KeepFit
- SJ Book Club
- SJ Seniors
- Watercolour painting Groups



Seniors Week 2023

Other activities

- Craft Activities- school holidays
- Guided paint classes
- Macrame classes
- Makeup tutorials
- Seasonal cooking classes
- Seasonal plant swaps
- Second-hand book sale
- Youth sessions



SJ Repair café volunteers- SJ GREAT M8 Campaign

Events

- Blokes, Beers and Banter event
- Country Women's Association Centenary event
- Get Online Week event
- International Women's Day
- Melbourne Cup luncheon
- School Holiday events
- Seniors Week Bingo
- SJ Youth Fest
- SJ Youth Week Big Day Out
- SJ Great M8
 - Plastic Free Forum
 - SJ Clothing Swap
 - SJ Repair Café
- Teal Afternoon Tea fundraiser
- Twilight Volunteer Thank You evening
- Volunteer Expo
- Volunteer Week Quiz Night

Services and Products

The Centre provides many services to support community needs and offers various local products and produce for sale, including work from the local Men's Shed and art and craft groups.

Office and Administration Services

- Administrative Services
- Advertising
- Binding
- Copying
- Flyers
- Funeral Books
- Laminating
- Posters
- Printing
- Publishing and Multimedia Conversion
- Scanning
- Word Processing

Community Services

- Free for seniors
 - BeConnected
 - Digital device assistance
 - Social media assistance
 - Training
- Tickets and permits
 - Firewood collection permits
 - National Park passes
 - SJ Number Plates
 - Transwa
- Tourism information
 - Local map
 - Local tourism sites and events
 - Walking and bridle trails
- Health Care Information
 - Mental Health and Aged Care information
- Equipment hires
 - EID Wand
 - NLIS Cattle Wand
 - Popcorn machine
- Room hires
 - Alfresco dining area
 - Computer training room
 - Hot office
 - Kitchen facility
 - Large function room
 - Private board room



NBN Workshop



SJ Disability Expo

Building Community Connections

In addition to our on-site resources and support, we have actively promoted our services at various events within the SJ Shire.

- SJ Youth Fest – Mikaila and one of our youth volunteers Ari represented the SJCRC at the Shire of Serpentine Jarrahdale Youth Fest. Operating one of the most visited and engaging stalls of the day.
- Saturday Farmers market - The SJ Farmers market recently celebrated 4 years of operation and we are very fortunate to have worked beside them during this time. This year we are grateful for collaborations including the SJ Sports information day, Second-hand Book sale and the Plastic Free Forum.
- Seniors Healthy Lifestyle Event - It's no secret we love the seniors of SJ and it was fantastic being able to represent the SJCRC at an event run by the Seniors Recreation Council and the SJ Shire.
- Homelessness We Care SJ - The recently formed HWCSJ have taken on some amazing challenges this year and it has been a privilege to walk beside them on many activities and events.



Lynne at the Seniors Healthy Lifestyle Event



Stay on Your Feet grant allowed us the opportunity to visit the Byford KeepFit group



Ari at the SJ Youth Fest

Our Team

The SJCRC Team is composed of dedicated staff, volunteer committee members and volunteers, each bringing a wealth of unique skills and experiences. This diverse group collaborates seamlessly, leveraging their individual strengths to enhance the overall effectiveness of the SJCRC. Their collective efforts are driven by a shared commitment to serve the community, ensuring the SJCRC operates in the best interests of all its members.

Management Committee

Chairperson	Merri Harris
Vice Chairperson	Margaret Ward
Treasurer	Allana Tyler
Secretary	Kay Williamson
Committee Members	Margaret Eakin
	Jennifer Kish
	Ann-Marie Lowry
	Jennifer Murphy



Staff Members

Centre Coordinator

Rebecca Firmstone

Project Officer

Mary Amos

Project Officer

Mikaila Lonsdale

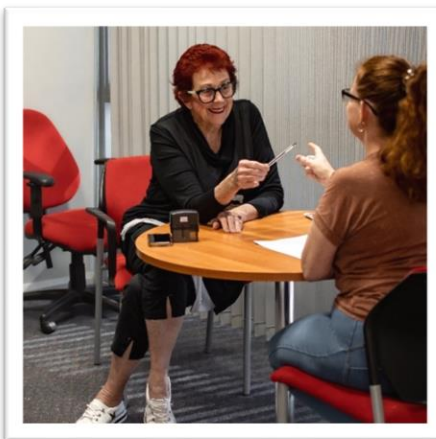
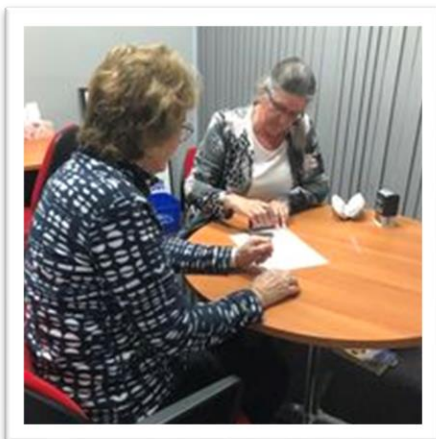


Justice of the Peace

Irene Bentink

Jan Cable

Andrea Williams



Our Supporters

Government

- DPIRD
- Shire of Serpentine Jarrahdale
- Hugh Jones, MLA

Grant Funding Bodies

- DPIRD
- Alcoa
- Carers WA
- COTA Council of the Ageing
- Department of Communities
- Good Things Foundation
- Linkwest
- Lotterywest
- Meerilinga Children and Community Foundation Inc
- WA Primary Health Alliance
- Waste Authority of WA

Corporate Sponsors

- Byford and Districts Community Bank
- Byford and Districts Country Club
- Homelessness We Care - Serpentine Jarrahdale
- Karnet Prison Farm
- Linkwest
- National Broadband Network
- Navigate Support Coordination
- Peel Harvey Biosecurity Group
- Peel Legal
- PERMAcast
- Redgum Accounting
- SJ Food and Farm Alliance
- The Olive Branch

Community Partners

- Byford Progress Association
- Hopeland Produce
- Jarrahdale Community Collective
- Mundijong Arts and Craft Group
- Serpentine Districts Country Women's Association
- SJ Farmers Market
- SJ Library Services and Mobile Van
- SJ Men's Shed
- SJ Seniors Group

Treasurer's Report

By Allana Tyler

Dear Members of the SJCRC and the Wonderful Community,

It is with a mix of gratitude and excitement that I announce my decision to step down from my role at the SJCRC. After much consideration, I have chosen to focus on two big chapters in my life—my current role as a General Manager at a local company, studying and managing my rapidly growing dog daycare business, *Doggy Days & Farm Stays*. What began as a small venture has truly taken off, leaving me juggling tennis balls, wagging tails, and new opportunities.

Before I go, I want to share highlights from this year's Treasurer's Report. It has been a pleasure to contribute to the financial health of the SJCRC, and I am thrilled to see such strong results for 2024:

- **Income Stability:** The SJCRC has maintained consistent income streams, enabling us to sustain the programs and services that are the heart of our community.
- **Prudent Spending:** The careful management of resources reflects a commitment to stretching every dollar, ensuring maximum community impact while keeping operational costs under control.
- **Future Focus:** Investments in infrastructure and programs have not only addressed current needs but also laid a solid foundation for growth and sustainability.
- **Community Value:** These results are a reflection of the trust and support of our incredible community, and they ensure the CRC can continue to be a hub of connection, learning, and collaboration.

This strong financial position is a testament to the dedication of the entire SJCRC team and the unwavering support of the Serpentine Jarrahdale community. I leave knowing the organisation is in fantastic hands, both financially and operationally, and am confident the SJCRC will continue to thrive.

The SJCRC has been a wonderful part of my journey. This place has been a vibrant hub of ideas, laughter, and collaboration that I have thoroughly enjoyed. I'm endlessly grateful for the memories, the lessons, and the privilege of serving this incredible community.

Though I will no longer be here as the treasurer, you can bet I'll be cheering on the SJCRC from the sidelines and visiting (likely covered in dog hair). Thank you for the memories, the lessons, and the privilege of being part of something so impactful.

Here's to the SJCRC's bright future and the unwavering spirit of this incredible community.

Warm regards and tail wags,

Allana Tyler

Financial Statements

**SERPENTINE JARRAHDALÉ COMMUNITY RESOURCE CENTRE
ABN 66 334 970 664**

**Audited Financial Report
For the Year Ended 30 June 2024**

**SERPENTINE JARRAHDALE COMMUNITY RESOURCE CENTRE
ABN 66 334 970 664**

**AUDITED FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

CONTENT
Statement by Members of the Committee
Income Statement
Balance Sheet
Statement of Changes in Equity
Statement of Cash Flows
Notes to the Financial Statements
Independent Audit Report

SERPENTINE JARRAHDALE COMMUNITY RESOURCE CENTRE
ABN 66 334 970 664

STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report:

1. Presents a true and fair view of the financial position of Serpentine Jarrahdale Community Resource Centre as at 30 June 2024 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Serpentine Jarrahdale Community Resource Centre will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Merri Harris

PRESIDENT

Name: Merri Harris

Allana Tyler

TREASURER

Name: Allana Tyler

Dated this 11 day of November 2024

Serpentine Jarrahdale Community Resource Centre
ABN 66 334 970 664

Income Statement
For The Year Ending 30 June 2024

	2024	2023
	\$	\$
INCOME		
Interest Received	3,426	1,935
DPIRD Trainee Subsidy	2,231	1,063
In-Kind Contributions	20,206	-
Grants - Non Recurring Income	13,527	48,644
DPIRD Grant- Recurrent Income	111,519	109,707
DPIRD Grant- Non-Recurring Income	80	3,000
Sales Total	15,768	11,741
Membership Income	45	45
Non Specific Income	350	-
Rebates and Refunds	325	-
Square Sales (Taxable)	85,683	106,985
Square Sales (Tax Free)	-	7,389
Square Discounts (Taxable)	(11)	-
Total Income	253,149	290,508
COST OF SALES		
Purchases - Goods for resale	24,324	29,922
Purchases - Catering Costs	422	2,515
Purchases - SJ number Plates	3,800	4,200
Total COST OF SALES	28,546	36,638
Gross Surplus	224,603	253,871
EXPENSES		
Low Cost Plant & Equipment - Assets <\$30,000	9,503	1,453
Accountancy Fees & Bookkeeping	12,494	7,490
Advertising	302	-
Bank Charges	39	38
Square Fees	700	2,266
Cleaning & Consumables	989	1,452
Computer expenses	333	398
Depreciation	4,313	1,974
Donations to others	254	-
Entertainment Expenses	-	3,455
Equipment & Utensils	2,024	407
Fines	643	-
Freight & Cartage	289	168
General equipment & replacement	-	1,536
General Expenses	540	747
Insurance	4,786	5,698
Internal Grant Expenses	19,790	-
Office Expenses	-	220
Permits, Licences & Fees	849	109
Postage	213	153
Printing & Stationery	900	663
Rent Outgoings	717	-
Rates & Taxes	223	-

Serpentine Jarrahdale Community Resource Centre
ABN 66 334 970 664

Income Statement
For The Year Ending 30 June 2024

Expenses Cont

Repairs & Maintenance	4,033	1,010
Recycling Costs	1,511	536
Photo Copier Expenses	1,532	1,299
Annual Leave Accrual Expense	4,582	3,922
Long Service Leave Accrual Expense	3,489	2,314
Sub Contractor - Cleaner	3,480	3,599
Staff Training & Welfare	1,670	650
Subscriptions & Assoc M'Ship Fees	3,942	3,528
SJ Tourism Map	-	6,000
Telephone & Internet	965	811
Uniforms	-	253
Utilities- Electricity, Gas, Water	5,097	4,291
Workshop Expenses	25,711	10,431
Unallocated - Processed for Meeting	300	-
Staff & CRC Amenities	12	-
Suspense	18	-
Superannuation	15,574	10,563
Webpage	130	-
Worker's Injury Payments	778	-
Wages & Salaries	142,475	102,595
Total EXPENSES	275,198	180,028
Operating Surplus / (Deficit)	(50,595)	73,843

Serpentine Jarrahdale Community Resource Centre
ABN 66 334 970 664

Balance Sheet
As at 30 June 2024

	2024	2023
	\$	\$
ASSETS		
Current Assets		
Bendigo EasySaver account# 6637	75,043	114,327
Bendigo Debit card # 5011	4,042	711
Bendigo Annual/LSL account# 4889	19,301	14,887
Bendigo Everyday account# 8961	8,871	5,601
Bendigo Savings account# 4848	102,381	100,910
Square payment clearing	1,157	-
Farmers market float	200	200
Petty cash	100	100
Square cash clearing	2	710
Trade Debtors	207	-
Total Current Assets	211,305	237,447
Fixed Assets		
Property Improvements	6,167	-
Acc Depreciation - Property Improvement	(1,638)	-
Furniture & Equipment	18,884	18,886
Acc Depreciation - F&E	(12,576)	(10,999)
Plant & Equipment	9,248	2,348
Acc Depreciation - Plant & Equipment	(1,834)	(3)
Total Fixed Assets	18,252	10,232
TOTAL ASSETS	229,556	247,679
LIABILITIES		
Current Liabilities		
Trade Creditors	6,070	44
Venue Bonds Held	-	200
Unspent grant	18,310	-
Square Balance	1,772	1,903
Square payment clearing	1,075	4,293
Total Current Liabilities	27,227	6,440
Payroll Liabilities		
Superannuation Payable	4,092	-
Accumulated Staff Entitlements	22,103	14,032
Accrued Wages	3,231	2,960
Total Payroll Liabilities	29,426	16,991
Tax Payable	7,718	2,010
PAYG Payable	-	6,456
Total Current Liabilities	64,370	31,897
TOTAL LIABILITIES	64,370	31,897
Net Assets	165,186	215,781
MEMBERS FUNDS		
Retained Earnings	215,781	141,938
Current Year Surplus / (Deficit)	(50,595)	73,843
Total MEMBERS FUNDS	165,186	215,781

**Serpentine Jarrahdale Community Resource Centre
ABN 66 334 970 664**

Statement of Changes in Equity

For the year ended 30 June 2024

	Retained Profits	Total
Opening Balance 1/07/2022	141,938	141,938
Net result for the year	73,843	73,843
Closing balance 30/06/2023	<u>215,781</u>	<u>215,781</u>
Opening balance 01/07/2023	215,781	215,781
Net results for the year	(50,595)	(50,595)
Closing balance 30/06/2024	<u>165,186</u>	<u>165,186</u>

Serpentine Jarrahdale Community Resource Centre
ABN 66 334 970 664

Statement of Cash Flows

For the year ended 30 June 2024

	2024	2023
	\$	\$
Cash Flow From Operating Activities		
Receipts from customers	244,775	292,247
Payments to suppliers and employees	(261,933)	(207,459)
Interest received	3,426	1,935
Net cash provided by (used in) operating activities	(13,733)	86,724
Cash Flow From Investing Activities		
Purchase of property plant and equipment	(13,065)	(2,348)
Net cash used in investing activities	(13,065)	(2,348)
Net increase (decrease) in cash held	(26,798)	84,376
Cash at the beginning of the year	236,737	152,361
Cash at the end of the year	209,939	236,737

SERPENTINE JARRAHDALE COMMUNITY RESOURCE CENTRE
ABN 66 334 970 664

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (WA) 2015. The committee has determined that the association is a not-for-profit entity, and the statements are prepared on an accrual basis.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act (WA) and the following Australian Accounting Standards:

AASB 110 Events after the Reporting Period

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

a) Income Tax

The Association is a non-profit organisation and thus exempted from income tax liability by virtue of 23(3) of the Income Tax Assessment Act.

b) Going Concern Basis

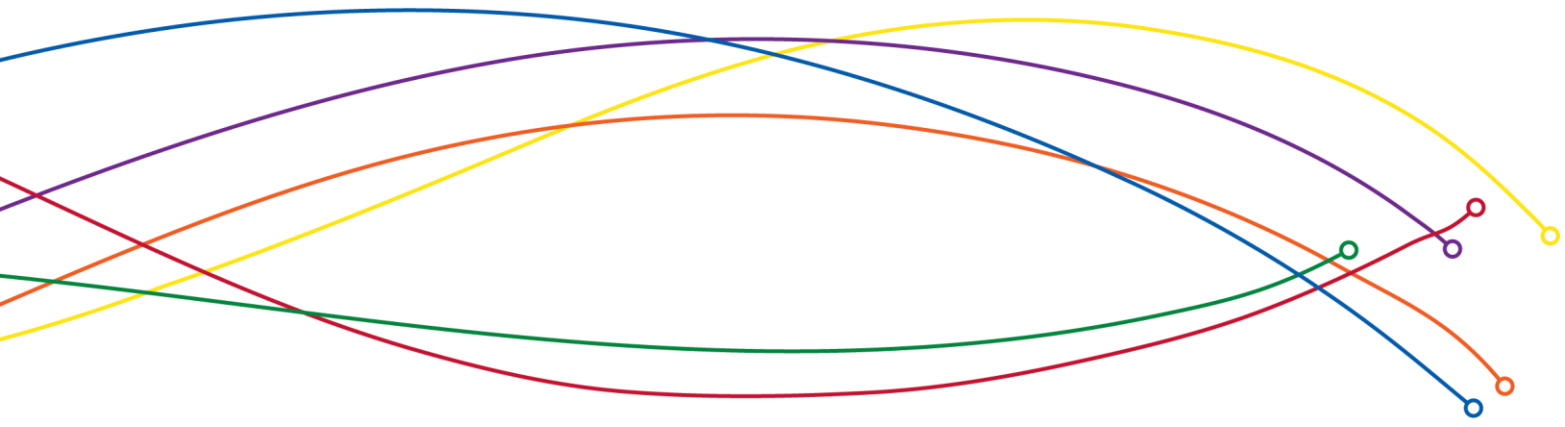
The committee have prepared the financial statements on a going concern basis.

c) Goods & Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

d) Property, Plant and Equipment

Property, plant and equipment are carried at cost. Assets are depreciated over their useful lives to the organisation.



Western Australian
Community Resource Network

Serpentine Jarrahdale Community Resource Centre

P: (08) 9503 2967

E: serpentinejarrahdale@crc.net.au or hello@sjcommunityresourcecentre.org.au

M: 0482 024 787

W: www.sjcommunityresourcecentre.org.au

2 Paterson Street Mundijong WA 6123

Proudly supported by



Department of
Primary Industries and
Regional Development

